

**Kay Carl Elementary  
School Organizational Team Meeting  
Room 4  
Tuesday May 8, 2018  
3:45-4:45**

**School Organizational Team Members:**

**Chairperson** – Michael Turner

**Co-Chair** – Jeanna LeFave

Kindergarten Parent- Yajaira Alvarado, Member

First Grade Parent- Roy Plumlee, Member

Second Grade Parent- Oteka Roberts, Member (absent)

Third Grade Parent- Frances Sultzbaugh, Member

Fourth Grade Parent- Michael Turner, Member

Fifth Grade Parent- Leslie Sather, Member

Second Grade Teacher- Jeanna LeFave, Member

Special Education Teacher- Paulette Allen, Member

Specialist Teacher- Kellene Colin, Member

Specialist Teacher- Angela Reinhard, Member (absent)

Support Staff- Tracy Giza, Member

Support Staff- Sharon Whitaker, Member

Community Member Representative- Dr. Kay Carl

Brenda L. Swann, Principal

Tiffany Shively-Busse, Assistant Principal

This meeting agenda is posted publicly on the school website at Kay Carl.net.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call 702-799-6650 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**

**2.0 Review and vote on last meeting minutes**

**3.0 New Items**

## *School Organizational Team Meeting Minutes*

### 3.1 Welcome

### 3.2 Survey

- 3.2.1 Shared Parent Survey Results with the team.  
Strength: Students feel safe  
Area to Improve: Share how funds are being spent. We currently post how we spend funds in newsletters, flyers, and on our website. Asked for additional ideas on how to improve this area.

### 3.3 STEM

- 3.3.1 Ms. Colin is presenting at a Science Conference (May 16-18) at the Tuscan. She will be sharing what she has been doing with the grant funding she received.

### 3.4 Looking ahead to next year:

- 3.4.1 All teachers are hired.
- 3.4.2 We are losing very few students to zone variances.
- 3.4.3 The District is re-opening budget and we will need to make additional cuts. Mrs. Swann asked for feedback on what to cut. Noted we have two discretionary positions.
- 3.4.4 We are expecting another teacher to resign, but have plans to cover that position.

### 4.0 Upcoming School-Wide Events:

- 4.1.1 Grade Level Planning Days next week
- 4.1.2 7 Habits Luncheon: Thursday, May 9th
- 4.1.3 Volunteer Breakfast: Monday, May 14th
- 4.1.4 Kinder Celebrations: Tuesday, May 15th
- 4.1.5 Fine Arts Night: Wednesday, May 16th 5:30 - 7:00
- 4.1.6 Grade Level Awards - invites going out
- 4.1.7 Midnight Madness: Friday, May 18th
- 4.1.8 End of Year Carnival: Wednesday, May 23rd

### 5.0 Information

- 5.1.0 - Next meeting: Room 73, September 11th, 3:45-4:45

### 9.0 Public Comment Period (10 Minutes Maximum Allotted Time)