

**Kay Carl Elementary  
School Organizational Team Meeting  
70's Community  
Tuesday, October 10, 2017  
3:45-4:45**

**School Organizational Team Members:**

**Chairperson** – Michael Turner

**Co-Chair** – Jeanna LeFave

Kinder Parent- Yajaira Alvarado, Member (absent)

First Grade Parent-Roy Plumlee, Member

Second Grade Parent- Oteka Roberts, Member

Third Grade Parent-Kamilah Coats, Member (absent)

Fourth Grade Parent-Michael Turner, Member

Fifth Grade Parent- Stephanie Laca, Member (absent)

Second Grade Teacher- Jeanna LeFave, Member

Special Education Teacher- Paulette Allen, Member

Specialist Teacher-Kellene Colin, Member

Specialist Teacher-Angela Reinhard, Member

Support Staff-Tracy Giza, Member

Support Staff-Sharon Whitaker, Member

Community Member Representative-Dr. Kay Carl (absent)

Brenda L. Swann, Principal

Tiffany Shively-Busse, Assistant Principal

This meeting agenda is posted publicly on the school website at Kay Carl.net.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call 702-799-6650 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**

1.1 Introduction of new/returning members

## **2.0 Review and vote on last meeting minutes**

### **3.0 New Items**

- 3.1 Roles and Responsibilities of the School Organization Team (SOT): To advise and assist and help to hire a new principal if/when needed.
- 3.2 Nominate/Elect Chair: Michael Turner
- 3.3 Nominate/Elect Vice-Chair: Jeanna LeFave
- 3.4 Community Members: Dr. Carl is one of our community members on our SOT. Community members and administrators do not vote.
- 3.5 Minutes: Two people take the minutes and collaborate to ensure the notes have been taken
- 3.6 Agendas: The chair person creates the agenda and the technology teacher posts the agendas on the school website one week prior to each meeting.
- 3.7 Meeting Announcements: Mrs. Swann ensures the agenda and minutes are posted to the website as required by the SOT guidelines.

### **4.0 General Discussion**

- 4.1 Team Norms: Informal but can be updated as needed.
- 4.2 Meeting Procedures: Roberts Rule of Order is the foundation to our structure.
- 4.3 Agenda Planning: Will be based on timelines and as things arise. If there is anything you would like added to the agenda please contact Mrs. Swann at [blswann@interact.ccsd.net](mailto:blswann@interact.ccsd.net) before the first Monday of the month.
- 4.4 Future meetings: Second Tuesday of every month.

### **5.0 Information**

- 5.1 **Staffing:** Based on our student allocations, we will be losing one teacher. We were twenty-one students short in Kindergarten. One teacher has volunteered to surplus and we will have to absorb a kindergarten classroom this week.
- 5.2 **Title I Budget:** Primary used for Chromebooks/technology. We also received a grant last year to get free breakfast and lunch.
- 5.3 **Strategic Budget:** 80% to the Strategic Budget, the majority goes to staffing. Special education funding covers sped teachers. Remaining funds are used for custodial supplies, paper, toner, etc.
- 5.4 **SB 178:** \$176,000 – Due to budget concerns, we had to revise our application to include the STEM and Technology teachers, ½ of the coach, i-Ready, tutoring, technology & supplies.
- 5.5 **Student Generated Funds (SGF):** Smoothie, Candy Bar Bingo – 75% of that funding has to be spent on children. 25% of those funds can be spent on the staff. Cookie Dough fundraiser raised \$20,000 and we will get 40% of that funding in SGF.
- 5.6 **Accelerated Learning Model (ALM):** Gifted and talented (GATE) students and other students are identified to be in the ALM classroom in 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade. This classroom has support from the GATE teacher.
- 5.7 **Walk to Read:** Students are grouped by level and rotate to different teachers to ensure their needs are met.
- 5.8 **Changes to Library and Gym:** School Organization Team
- 5.9 Next meeting: 70's community meeting, Tuesday, November 14<sup>th</sup> from 3:45 – 4:45

### **6.0 Public Comment Period (10 Minutes Max)**